



Margaret Rutherford Memorial Award Guidelines

Online submission is required at vaasl.org/rutherford-memorial-award. File submission includes uploading a completed copy of the application and supporting documents. Applicants must be current VAASL members.

Submission Deadline: March 31st, 11:59 PM

What is the Rutherford Award?

Given in honor of Margaret Elizabeth Rutherford, this award is available to a VAASL member in active service to be used for professional growth and development. The winner will be honored at the Annual Conference Awards Banquet with a citation and a \$1000 award intended for professional development including college tuition, conferences, workshops, or other project expenses.

Application Components

Librarian Information

Librarian Name:

School Division:

School Name:

Email:

Professional Development Plan

An explanation of how the award money will be used for professional learning. No more than one page in length.

Two Letters of Recommendation

Include letters from both a district supervisor (district librarian, superintendent, or curriculum leader) AND a school administrator with whom the applicant is currently working (principal, assistant principal, dean, or assistant dean).

Format Required

Download the Rutherford Application. Use the framework for completing the application. Upload final copies as a PDF file. The application and supporting documents should be uploaded as one file. These can be exported as a PDF from most word processing, presentation, or scanning software.