



Librarian of the Year Application Guidelines

Online submission is required at vaasl.org/school-librarian-of-the-year-award. File submission includes uploading a completed copy of the application and supporting documents. Applicants must be current VAASL members.

Submission Deadline: January 31st, 11:59 PM

What is the Librarian of the Year Award?

This award recognizes outstanding Virginia school librarians. Applicants from each of the seven VAASL regions will be evaluated by a committee. A regional winner may be selected and announced at the spring conference. Each of the regional winners will have their applications evaluated by a panel that will choose the final statewide Librarian of the Year winner.

Application Components

Librarian Information

Librarian Name:

VAASL Region:

School Division:

School Name:

School Address:

Work Phone:

Email:

Home Phone:

College University where school librarianship coursework was completed:

Experience

Include basic resume information related to work experience.

Professional Activities

Include a list of related professional activities and experiences.

Three Letters of Support

Include one letter from an administrator, and two additional of the applicant's choosing such as coworkers, a school parent, or a student.

Narrative

What do you specifically do to promote your role as school librarian? Address the five responsibilities of school librarian (Teacher, Instructional Partner, Leader, Information Specialist, Program Administrator).

The narrative should be no more than 3 pages in length with 1 inch margins and a 12-point font.

Format Required

Download the Librarian of the Year Application. Use the framework for completing the application. Upload final copies as a PDF file. The application and supporting documents should be uploaded as one file. These can be exported from most word processing software.

Rubric

Bulleted items listed are suggestions are not required. Look for evidence of these indicators or things like them in the documents submitted.	1 not evident	2 occasionally evident	3 clearly evident
<p>Takes part in cooperative program planning and teaching. Demonstrators may include:</p> <ul style="list-style-type: none"> • integrates library skills into curriculum • develops units of study with classroom teachers • uses library web page as an instructional tool • creates tools to assess students' ability to access, evaluate, and/or use information effectively 			
<p>Partners and promotes library services within the community (school or larger community). Demonstrators may include:</p> <ul style="list-style-type: none"> • sponsors school book club/s • serves local public library in professional capacity • submits articles or letters to local newspaper • works with school's parent-teacher organization to achieve library program's goals • conducts summer library program 			
<p>Assumes roles in professional leadership (national organizations, VAASL, Division, School, other). Demonstrators may include:</p> <ul style="list-style-type: none"> • serves on school or division committees, • volunteers as support staff at conferences, • serves as VAASL officer at state or regional level 			
<p>Provides in-service or staff development opportunities. Demonstrators may include:</p> <ul style="list-style-type: none"> • presents at school or division-wide meetings, • presents at national, regional or state conferences, • teaches at the college or university level, • publishes in a professional journal/newsletter • leads or attends school or division-wide book discussion 			

<p>Continues learning via coursework and/or training opportunities. Demonstrators may include:</p> <ul style="list-style-type: none"> • is enrolled in a course • attends a conference • takes online training • subscribes to and regularly reads professional publications 			
<p>TOTAL POINTS</p>			